

Conant Public Library Board of Trustees Meeting Minutes

Meeting Date: Monday December 8, 2025

Attendance:

Present: Jennifer Bennett, Ann Goodrich-Bazan, Thea Marsh, Jeny Levissee, Kristin Landry, Nichole Pelkey, Meggan Hodgman, Library Director Barry Deitz; Excused absence: Jenn Howe, Mary Gannon

Meeting convened: 6:34 p.m. meeting called to order by Thea.

Reports

Secretary's report

Ann made a motion to approve the 11/10/25 minutes, Kristin seconded. No discussion. 5 yes, 2 abstentions. Motion carries.

Treasurer's Report

Ann made a motion to table the approval of the Treasurer reports until next month since Jenn was absent (excused). Nichole seconded. 7 yes, no abstentions. Motion carries. Thea recapped the meeting with the Selectboard and she said she thought they went well. Barry said he felt that the sense toward us was very positive. They seemed to like the amount of programs that we have been doing etc. Discussion re: the recent town tax bill. We probably won't know how our budget will be affected until March after the Deliberative.

Director's Report

See attached report. Barry wants to contact the Association of Rural and Small Libraries to get a grant for outdoor lights that will light up the library building. The Board agreed that he should pursue this to meet our goal of increasing the visibility of the library and it will also make it safer because it is so dark out there.

Committees

Finance Committee

Did not meet. They met with the Select Board and Budget Committee as mentioned above.

Policy/By-Laws Committee

Nichole made a motion to approve the CPL Board of Trustees By-Laws, Meggan seconded. 7 yes, no abstentions. Motion carries.

Museum Committee

Acacia emailed the Committee to let them know that she didn't think we needed to meet as she didn't have much to update. She did say that she found Annalise's Accessioning &

Deaccessioning Excel spreadsheet on the laptop.

Building Committee

Did not meet

Marketing Committee

Did not meet. Posts on Facebook and in the Winchester Working Together group on Facebook have been getting a lot of feedback (likes, comments, questions). Barry said that at the Christmas Bazaar at the Town Hall, many people who stopped by the table said they saw our posts on Facebook.

Strategic Plan

Jeny and Jennifer sent Ann the notes from our last meeting.

Barry's Evaluation

Discussion about upcoming evaluation. Thea will lead the evaluation with help from Jeny. Ann will send Thea any evaluation forms and procedures she has.

Meeting adjourned: Ann made a motion to adjourn at 7:51 p.m., Jennifer seconded. No further discussion; 7 yes; No abstentions; Motion carries.

Next regular meeting is Monday January 12, 2026

Submitted by,
Secretary
Jennifer Bennett