

DRAFT
Conant Public Library Board of Trustees Meeting Minutes

Meeting Date: Monday January 12, 2025

Attendance:

Present: Jennifer Bennett, Ann Goodrich-Bazan, Thea Marsh, Nichole Pelkey, Meggan Hodgman, Jenn Howe; Excused absence: Jeny Levissee, Kristin Landry, Mary Gannon, Library Director Barry Deitz

Meeting convened: 6:37 p.m. meeting called to order by Thea.

Reports

Secretary's report

Nichole made a motion to approve the 12/08/25 minutes, Ann seconded. No discussion. 5 yes, 1 abstentions. Motion carries.

Treasurer's Report

Ann made a motion to approve the November 2025 and December 2026 Treasurer Report. Meggan seconded. 6 yes, no abstentions. Motion carries.

Director's Report

See attached report.

Committees

Finance Committee

Did not meet. Jenn will reach out to Amy at the Town Hall about having a meeting.

Policy/By-Laws Committee

Ann sent the last remaining parts of the Policy Manual to Nichole and Jeny to look over. We will discuss it further next month.

Museum Committee

Acacia emailed the Committee to give a brief update: She found a good system for scanning old books. She also found a potential volunteer to help her and she has started writing protocols for museum volunteers. She is also going to start doing a monthly write-up for an item in the museum. For January, she will begin with the museum itself and her future plans for it. She hopes this will give the public some sense of what's going on up there.

Building Committee

Thea sent an email to Meggan asking to set up a meeting time, but Meggan still doesn't have access to her Conant Library email, so she didn't see the email. Thea now has the correct email

address and they discussed a time to meet. They will meet next Wed the 21st at 3 p.m.

Marketing Committee

Did not meet. The website now has a Meet the Staff section.

Strategic Plan

Jenn made a motion to approve the Strategic Plan as written, Meggan seconded. 6 yes, no abstentions. Motion carries. Ann will email Barry to put the document on the website.

New Business

Jennifer announced that she is returning to school (Masters at Keene State) and that unfortunately her class is on Monday evenings. Board discussion re: choosing different dates. Jenn will email the remainder of the Board to see if the dates chosen work for everyone.

March Elections

Ann, Thea, and Mary are up for re-election in March. Ann will not be running again.

Meeting adjourned: Jennifer made a motion to adjourn at 8:02 p.m., Jenn seconded. No further discussion; 6 yes; No abstentions; Motion carries.

Next regular meeting is **FRIDAY February 13**, 2026

DATE TO BE CONFIRMED

Submitted by,
Secretary
Jennifer Bennett