

FINAL
Conant Public Library Board of Trustees Meeting Minutes

Meeting Date: January 13, 2025

Attendance:

Present: Jennifer Bennett, Ann Goodrich-Bazan, Jeny Levissee, Thea Marsh, Jenn Howe, Mitty Johnson, Library Director Barry Deitz; Excused Absences: Kristin Landry, Kathy Morehouse, Mary Gannon

Meeting convened: 6:34 p.m. meeting called to order by Ann.

Reports

Secretary's report

Jenn made a motion to approve the 12/09/25 minutes, Mitty seconded. No discussion. 6 yes, no abstentions. Motion carries.

Treasurer's Report

Mitty made a motion to approve the Treasurer's Report and place it up for audit, Thea seconded. No discussion; 6 yes, no abstentions. Motion carries. Jenn said that Amazon wasn't listed on the Expense Report and that Dan will take another look at it. We looked into the Park Street Foundation line item and found that it is the annual subscription to e-books for Libby (via NH Downloadable Books). Mitty made mention that we should be charging the out-of-town memberships since they are not tax payers. Barry said he would start doing that.

Bar Harbor Meeting

There was a meeting with Bar Harbor today via Zoom at 5:30 p.m. They sent over a 2024 yearly report so Jenn will send that out later. We have three accounts with them: General Account, Edith Atkins, and Kossakoski (\$1,200).

Director's Report

See attached report.

New Business

Kathy Morehouse Resignation Letter

Jennifer made a motion to accept the resignation of Board member, Kathy Morehouse. Thea seconded. No discussion; 6 yes, no abstentions. Motion carries.

Reelection

Up for reelection this upcoming election are Kristin Landry, Jeny Levissee, and Mitty Johnson. Mitty will not be running again. Discussion re: possibly changing the size of the board. It may be too late to do this, but we will look into it.

Section IX - Holiday, Paid Time Off (PTO), and Leave Policy

Edited the title from Personal Time Off to Paid Time Off. Discussion re: whether or not to add Juneteenth to the list of paid holidays. Jeny Levissee sent a message to Jim Tetreault to find out if the Town Hall closes on June 19th. He said the town does not close. Barry said that he feels we should close because it reflects our values and he has had someone ask him why we were open because it's a national holiday. We decided to add it to the list of paid holidays and if we receive pushback for being closed then we will have another conversation about it. Ann will edit "Columbus Day" to "Columbus Day / Indigenous Peoples Day." Discussion re: Paid Time Off policy on retirement ("upon separation"). Changed it to "after sixty (60) days of separation" instead of "after sixty (60) days notice." In section "I. Bereavement Leave," we changed "personal time" to "paid time." We changed the Jury Duty section to say that they will get paid if it's a day that they would already be working. Jenn made a motion to accept Section IX of the Policy Manual after amendments are made. Thea seconded. 6 yes, No abstentions. Motion carries

Meeting adjourned: Mitty made a motion to adjourn at 8:16 p.m. Jennifer seconded. No further discussion; 6 yes; No abstentions; Motion carries.

Next meeting is Monday February 10, 2025

Submitted by,
Secretary
Jennifer Bennett