

## **Conant Public Library Board of Trustees Meeting Minutes**

**Meeting Date:** Friday, February 13, 2025

### **Attendance:**

Present: Jennifer Bennett, Ann Goodrich-Bazan, Thea Marsh, Jeny Levissee, Jenn Howe Library Director Barry Deitz; Absent: Kristin Landry, Nichole Pelkey, Meggan Hodgman, Mary Gannon

**Meeting convened:** 6:30 p.m. meeting called to order by Thea.

### **Reports**

#### **Secretary's report**

Jenn made a motion to approve the 1/12/26 minutes, Jeny seconded. No discussion. 5 yes, no abstentions. Motion carries.

#### **Treasurer's Report**

Ann made a motion to approve the Treasurer report for January 2026. Jennifer seconded. 5 yes, no abstentions. Motion carries. The auditor has been in contact with Jenn looking for bank statements for the new round of auditing. Jenn will contact Amy at the Town Hall about this.

#### **Director's Report**

See attached report. Barry will reach back out to Monadnock Security Systems to see how much it would be to repair the smoke system and to see if the system is failing and that's why it keeps getting out of alignment. Barry will also go talk to Amy about it to let her know what's going on.

### **Committees**

#### **Finance Committee**

Did not meet.

#### **Policy/By-Laws Committee**

Nichole and Ann went through the Policies and did a major overhaul of sections 6-8. Whoever joins the By-Laws Committee after Ann leaves will need to start on Section 10 and will also need to update the Job Descriptions. Jeny said that in Section 6-B and 6-C, she would like to see the addition of the words "supporting documentation." Jennifer made a motion to accept Sections 6, 7, and 8 of the updated Policies with the above amendments. Thea seconded. 5 yes, no abstentions. Motion carries. Discussion re: Volunteer Policy / application form. Jennifer made a motion to approve the amended Volunteer Policy and application form. Jenn seconded. 5 yes, no abstentions. Motion carries.

#### **Museum Committee**

Thea met with Acacia. Acacia didn't have much to report on; she's still working on coming up with items to highlight on the website and she will work on updating the exhibit in the meeting

room. Jennifer suggested something for the 250th anniversary of the United States since that's coming up, but maybe that's a better idea for the summer.

### **Building Committee**

The next time they meet they will come up with a list of areas to keep track of in the building. Thea will also reach out to the Town Hall to get contact information for the new maintenance person to join her on a tour of the library.

### **Marketing Committee**

Did not meet.

### **Old Business**

Ann wanted to revisit the organ quotes. We need to get the information to the Town Hall. Jeny will look at it again to see what the status is.

### **Re-election**

Discussion re: upcoming election in March

### **Non-Public Session**

8:05 p.m. Thea made a motion to go into non-public session in accordance with RSA 91-A:3 II (a-e). Jenn seconded. Roll call vote "yes" 5, no opposed, no abstentions.

Thea made a motion to leave the non-public session and move back into public session. Jennifer seconded. Roll call vote "yes" 5, no opposed, no abstentions. Non-public ended at 9:12 pm.

**Meeting adjourned:** Thea made a motion to adjourn at 9:13 p.m., Ann seconded. No further discussion; 5 yes; No abstentions; Motion carries.

Next regular meeting is Monday March 16, 2026 **THIRD MONDAY**

Submitted by,  
Secretary  
Jennifer Bennett