

FINAL
Conant Public Library Board of Trustees Meeting Minutes

Meeting Date: Monday November 10, 2025

Attendance:

Present: Jennifer Bennett, Ann Goodrich-Bazan, Thea Marsh, Jeny Levissee, Jenn Howe, Kristin Landry, Library Director Barry Deitz; Excused absence: Mary Gannon, Nichole Pelkey, Meggan Hodgman

Meeting convened: 6:37 p.m. meeting called to order by Thea.

Reports

Secretary's report

Ann made a motion to approve the 10/06/25 minutes, Kristin seconded. No discussion. 5 yes, 0 abstentions. Motion carries. (Jennifer was late)

Treasurer's Report

Ann made a motion to approve the Treasurer Report and place it up for audit, Kristin seconded. No discussion; 6 yes, no abstentions. Motion carries.

Director's Report

See attached report.

Committees

Finance Committee

There is a meeting this Wednesday with the Select Board.

Policy/By-Laws Committee

Ann made a motion to accept the CPL Investment Policy as written, Jenn seconded. No discussion; 6 yes, no abstentions. Motion carries.

Museum Committee

Jennifer met on 10/24 with Acacia to go over the 2nd draft of the Collections Care Policy. We determined that we should purchase a dehumidifier by next summer. Acacia will research options and costs for different lighting that is appropriate for archival items. She also wants to scan some of the old books up there, so she will look into scanning apps on her phone because the books are too delicate to go in a physical scanner. Jennifer suggested checking first on the Library of Congress or Internet Archive or Gutenberg Press websites to see if they're already scanned and available to link to with a photo of the book as an item in Catalogit. Jennifer was saying she would like to start trying to get townsfolk to identify people in old photos by posting

them on the WWT Facebook group and asking for help. (Kristin Landry said her brother can identify people in sports photos.) Thea will email Acacia to ask if she ever found Annalise's Accessioning/Deaccessioning Excel spreadsheet on the laptop.

Building Committee

Did not meet

Marketing Committee

Jennifer sent an email with an incentive idea and Barry & Meggan liked it: Patrons who write up a book review on any books they take out can earn a "Buy One, Get One Free" coupon for a book or DVD in the front hallway. We can post the review on our FB page. The FB post about the new Homeschool group received a lot of attention (~70 "likes" on the post in the WWT group).

Strategic Plan

We all met on Saturday Nov 8 to brainstorm goals and we made a lot of progress. Jennifer sent her notes to Jeny who also took handwritten notes, for Jeny to combine the notes and neaten it up. She put it together in a document and we sent it to Ann for review.

Non-Public Session

Motion to enter Non-public Session made by Ann and seconded by Kristin at 7:21.

Specific Statutory Reason cited as foundation for the non-public session: RSA 91-A:3 II a-e.

Roll Call vote to enter non-public session: 6/6 yes.

Motion to leave non-public session and return to public session by Ann and seconded by Kristin.

Roll Call vote to leave non-public session: 6/6 yes.

Public session reconvened at 7:40 p.m.

Meeting adjourned: Ann made a motion to adjourn at 7:40 p.m., Kristin seconded. No further discussion; 6 yes; No abstentions; Motion carries.

Next regular meeting is Monday December 8, 2025

Submitted by,
Secretary
Jennifer Bennett