

## Conant Public Library Board of Trustees Meeting Minutes

**Meeting Date:** Wednesday April 15, 2026

### **Attendance:**

Present: Jennifer Bennett, Thea Marsh, Jenn Howe, Kristin Landry, Nichole Pelkey, Bonnie Leveille, Jeny Levissee, Library Director Barry Deitz; Excused: Meggan Hodgman, Ann Ryder

**Meeting convened:** 6:34 p.m. meeting called to order by Thea.

### **Reports**

#### **Secretary's report**

Nichole made a motion to approve the 03/16/26 minutes, Jenn seconded. No discussion. 6 yes, no abstentions. Motion carries.

*(Jeny Levissee arrived around 6:45)*

#### **Treasurer's Report**

Barry is still going through the book purchases with Dan to see if the amount on the Book Budget line is accurate (because it went over for the month). He said there were a few purchases that were not books, so they were moved to a different budget line. Jenn said that we have \$50k remaining in the budget until July. Barry asked a question about the Wages budget line going over. This was due to paying out for Annalise's PTO after she left. Nichole made a motion to ask the Town for \$10k, Kristin seconded. 7 yes, no abstentions. Motion carries. Nichole made a motion to approve the Treasurer report for March 2026. Jennifer seconded. 7 yes, no abstentions. Motion carries.

#### **Director's Report**

See attached report. Barry will contact the Town about covering the cost of the heating alarm system. He will wait for Monadnock Security to resend their proposal because the previous one expired after 30 days.

### **Officers**

Nichole nominated Thea for Chair, Kristin seconded. No discussion. 7 yes, no abstentions. Motion carries.

Thea nominated Kristin for Vice Chair, Jenn seconded. 7 yes, no abstentions. Motion carries.

Thea nominated Jenn Howe for Treasurer, Kristin seconded. 7 yes, no abstentions. Motion carries.

Jenn nominated Jennifer Bennett for Secretary, Nichole seconded. 7 yes, no abstentions. Motion carries.

## **Committees**

### **Finance Committee**

Did not meet. Nichole made a motion to remove Ann Goodrich-Bazan from the bank account and to add Thea Marsh (Chair), Kristin Landry (Vice Chair), and Jenn Howe (Treasurer); Jennifer seconded. 7 yes, no abstentions. Motion carries.

### **Policy/By-Laws Committee**

Jeny would like to stay on this committee. Nichole emailed the Committee a question after reading through the next section: There is an attachment that talks about Cobra and she wasn't sure if it should stay there because we don't offer health insurance at this time. It was decided to keep it with a note that health insurance may be offered in the future.

### **Museum Committee**

Jeny has decided not to stay on this committee, however she will bring the organ appraisal to Amy at the Town. Jennifer and Acacia met. Email from Acacia that sums up the meeting: *"I am shifting my focus from spending the majority of my time accessioning to now spending the majority doing research and creating displays. I have enough of an archive of accessioned materials now to approach this goal while continuing to accession the rest of the museum steadily. For April, for example, I am now writing, researching, and planning a display on the Washington Library collection - keep an eye out for it! Otherwise I have begun taking measurements of the museum floor and am planning on how to move furniture and store objects in a neater and more accessible manner. This will probably be a long, ongoing process as I test different combinations out and as the museum slowly continues to grow or shrink depending on what donations come in and what I plan to weed out."*

### **Building Committee**

Jenn Howe will join this Committee. Thea, Meggan, and Barry met with Monica last week. She showed them where some things were in the building such as shut-offs etc. She gave them a "general building checklist" from Primex that they use for building inspections so they can go through to see if we are up to par (not all items on the checklist will apply to the library). Monica also suggested that we should list some of our items in the auction the Town Hall is hosting this summer. Thea received an email from the A/C company (Climates by Pomeroy) to ask us where we are on our HVAC project. She is waiting for Neil Stetson's estimate on the electric part of the project. She will reach out to him to see when he can get that to us, and then the Building Committee will present the proposal to the Selectboard. Since the budget will likely be over \$10k, both companies will need to put in a bid to the Town before being hired.

### **Marketing Committee**

Did not meet. Barry will speak to staff about when they can meet and then he will email Jennifer and Bonnie.

Next month we will ask Ann Ryder which committees she would like to join.

**Old Business**

Thea and Barry were talking about a Resource Guide, so she shared the one she received from the school. Since it was created in 2023, Barry will check to see if there is an updated version.

**Meeting adjourned:** Jennifer made a motion to adjourn at 7:50 p.m., Bonnie seconded. No further discussion; 7 yes; No abstentions; Motion carries.

Next regular meeting is Monday, May 11, 2026

Submitted by,  
Secretary  
Jennifer Bennett